

APPENDIX 2

Extract of CPS Sustainability, Economic, Social and Environmental Evaluation Methodology

- Details of the process to monitor compliance with sustainability legislation, and provide details of the specific legislation that needs to be considered for the Estate;
- Details of the process to ensure compliance, report and monitor improvements in line with Government's SOGE (Sustainable Operations on the Government Estate) targets. More information on the SOGE targets is available at:
<http://www.defra.gov.uk/sustainable/government/gov/estates/targets.htm>
- Details of the process to identify and manage the sustainable procurement risks, considering the life cycle impacts of the goods and services delivered to the Customer(s).
- An explanation of how the tenderer will deliver sustainable solutions for the Customer(s) through:
 - Challenging the purchase of unnecessary goods and services and helping customers to identify and re-use redundant equipment;
 - Encouraging the customer and their staff to use equipment more efficiently;
 - Protecting and enhancing biodiversity.
 - Details of the process to ensure that staff employed by the tenderer have the required qualifications, skills and training to meet these sustainability requirements;
 - Details of the process to ensure that immigrant workers are vetted as appropriate;
 - Details of the process to consider the use of SME's and Third Sector suppliers for delivering some aspects of the Services;
 - Details of the process to consider apprenticeship schemes and return to work schemes;
 - Details of the process to provide information to Customers on the make up of the supply chains used;
 - An explanation of how the tenderer will develop, monitor and report against sustainability targets for the Estate. As a minimum these targets should consider the following:
 - ❖ Compliance with all relevant sustainability and employment legislation;
 - ❖ Compliance with sustainability product standards such as OGC Quick Wins, Green Public Procurement standards and/or eco-labels or equivalent Standards;
 - ❖ CO2 impacts from delivering the goods and services;
 - ❖ Volumes of waste, re-used, recycled, incinerated and to landfill;
 - ❖ Sustainable procurement risk assessments for individual products and services;
 - ❖ Supply chain compliance audits;
 - ❖ Diversity and make up of sub-tenderers and staff employed.
 - ❖ Details of the process to ensure that their sub-contractors consider the sustainability requirements of the Estate.